

## 2017-2018 DAY STUDY TRIP REQUEST

Last date to submit Study Trips: April 27, 2018

Last date for Study Trips to be taken: May 25, 2018

**TRIP INFORMATION:**

SCHOOL: El Cerrito High School	DATE OF TRIP: 7/8/18 - 7/18/18	GRADE(S): 10-12
TRIP DESTINATION: France, Switzerland, Italy (see itinerary)		TIME LEAVING AND RETURNING BACK TO SCHOOL: 7/8/18 @ 3pm, 7/18 @ 8pr
TOTAL NUMBER OF STUDENTS: 16	NAME AND EMAIL OF TEACHER IN CHARGE OF GROUP: Keith Johnson	TOTAL NUMBER OF CHAPERONES/TEACHERS: 3
EDUCATIONAL VALUE: * See attached (it won't all fit in this document)		

**TRANSPORTATION:**

TYPE OF TRIP: Airplane	TRANSPORTATION COMPANY: Air France/Delta Airlines	TYPE OF PUBLIC TRANSPORTATION:
---------------------------	--	--------------------------------

**\$ MUNIS:**

ADMISSION FEES: N/A	TRANSPORTATION FUNDING SOURCE: Friends of El Cerrito Music	PUBLIC TRANSPORTATION FUNDING SOURCE: N/A
------------------------	---	--

**REQUIRED FORMS ATTACHED:**

Attach all that apply: Student List, Chaperone Form, A Single copy of the Parent Permission Slip, Admission Confirmation, Copy of lunch request Form submitted to Food Services, Transportation Confirmation.
ADDITIONAL COMMENTS, IF ANY: This trip is almost an exact replica of the trip the ECHS Jazz Ensemble took in summer 2014.

The Study Trip Request form must have the Principal's signature and funding source before sending it to the Executive Director's Office. Make sure to gather all required documents with your application before submitting. Incomplete study trip requests will be returned and will result in the delay in processing or denial of the request. Approvals will be emailed to the Secretary/Office Manager, Principal and Teacher in Charge. Principal's signature verifies that all necessary paperwork is complete, accurate and attached.

**✓ APPROVALS:**

Principal's Signature: *Jay L...* Date: 4/23/18

Executive Director's Signature: *Adam...* Date: 5/29/18

Funding Authorization Dept: \_\_\_\_\_ Date: \_\_\_\_\_

Executive Director's Office Use Only  Approval Sent Date:  By:	Received: <b>EXECUTIVE DIRECTOR</b> <b>APR 25 2018</b> <b>RECEIVED</b>
--	---



# EL CERRITO HIGH SCHOOL BANDS

*Keith Johnson, Director of Bands*

## **ECHS JAZZ ENSEMBLE 2018 EUROPEAN TOUR OVERVIEW**

### **THIS PACKET INCLUDES**

- Study Trip Request
- Permission Slip Copy
- Trip Overview
- List of Participating Students & Chaperones
- Full Itinerary
- Student Behavior Contract
- Travel Agency Documents (which contain travel accommodation info)
- Student Emergency Contact Info Forms
- Copy of student IDs
- Group Accommodations

### **TOUR DATES**

Sunday, July 8, 2018 – Wednesday, July 18, 2018

### **TRIP OVERVIEW**

The El Cerrito Jazz Ensemble has been selected to perform at three of the world's best-known jazz festivals including the Vienne (France), Montroux (Switzerland), and Umbria (Italy) Jazz Festivals this summer. In addition to these performances, they will have many other performances and sightseeing opportunities as they travel through these European countries. Arrangements are being made for our students to do an exchange with the Berklee College of Music faculty at the Umbria Jazz Festival.

The ECHS Jazz Ensemble went on this same trip in the summer of 2014 and it was an incredible experience for our students. Participating students and the Friends of El Cerrito Music (booster organization) have fundraised to bring the total cost of the trip down for each student through program ad sales, sponsorships, designated concerts, and various other activities. Scholarships have been provided for students in need of financial assistance. The trip is 100% voluntary. All students in the Jazz Ensemble class will be attending. Director Keith Johnson will be available via cell phone for the entire trip at (510) 703-2794.

### **TRAVEL AGENCY INFO**

**Company Name:** The Global Gurus  
3311 Elm Street #214  
Dallas, TX 75226  
(866) 531-5548

**Contact:** Stephana De La Torre  
stephana@theglobalgurus.com