

West Contra Costa USD

Board Bylaw

Organization

BB 9100

Board Bylaws

Annual Organizational Meeting

The Governing Board shall hold an annual organizational meeting within the time limits prescribed by law. (Education Code 35143)

At this meeting the Board shall:

1. Elect a president and a clerk from its members.
2. Appoint a secretary to the Board.
3. Authorize signatures.
4. Develop a schedule of regular meetings for the year.
5. Develop a Board calendar for the year.
6. Designate Board representatives.

Election of Officers

It is the intent of the Board that all Board members have an opportunity for Board leadership.

In order to fairly rotate the offices of the President and Clerk among the five members of the Board the following process is established:

1. A newly elected Board member who is not an incumbent will serve a minimum of one year on the Board before qualifying as President.
2. The Board Clerk will replace the outgoing President. This member shall be one who previously has not served in office, unless all the Board's members **elected at the same time** have previously served in office.
3. The Board Clerk will be the member who has received the highest number of votes compared to other Board members elected at the same time. This process continues until all Board members elected in the same year have served as Board President.

4. An appointed Board member shall join the rotation only after first being elected.
5. Newly elected and re-elected Board members are added on to the existing order of rotation in the order of the number of votes received from the highest number of votes to the lowest.
6. When the only Board members who have not served as an officer are new to the Board, the Board may elect a Board Clerk who has served in office.
7. A Board member may decline to serve as Board Clerk. This will drop the Board member back one position in the rotation.
8. This format will be followed except in unusual or exceptional cases. The Board has the ultimate discretion to elect or not elect any Board member for any office.

Legal Reference:

EDUCATION CODE

5017 Term of Office

35143 Annual organizational meeting date, and notice

35145 Public meetings

GOVERNMENT CODE

54953 Meetings to be open and public; attendance

ATTORNEY GENERAL OPINIONS

68 Ops.Cal.Atty.Gen. 65 (1985)

59 Ops.Cal.Atty.Gen. 619, 621-622 (1976)

Policy WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT

adopted: May 2, 2007 Richmond, California

revised: September 16, 2015