

**West Contra Costa Unified School District  
Board of Education Regular Meeting Minutes**

LOVONYA DEJEAN MIDDLE SCHOOL

3400 MACDONALD AVENUE

RICHMOND, CA 94805

January 04, 2017 6:30 PM

**Attendance Taken at 6:31 PM:**

Present:

Liz Block

Valerie Cuevas

Madeline Kronenberg

Mr. Tom Panas

Mr. Mister Phillips

**A. CLOSED SESSION**

**1. CALL TO ORDER**

**2. DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION - (Government Code 54957.7)**

**3. RECESS TO CLOSED SESSION AS SCHEDULED**

**1. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]**

**2. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION/SIGNIFICANT EXPOSURE TO LITIGATION [Government Code Section 54956.9(d)(2) or (d)(3)]**

**3. CONFERENCE WITH LABOR NEGOTIATORS**

**4. REPORT OF CLOSED SESSION ACTIONS**

**B. OPENING PROCEDURES**

Minutes:

President Block called the meeting to order at 5:30 P.M. The Board recessed into Closed Session. President Block called the Public Session to order at 6:31 P.M.

**1. Pledge of Allegiance**

Minutes:

Student Representative Angel Jones led the Pledge of Allegiance.

**2. Welcome and Meeting Procedures**

Minutes:

President Block offered welcome and instructions to the public regarding the meeting.

### 3. Roll Call

Minutes:

Board Members Present: Liz Block, Valerie Cuevas, Madeline Kronenberg, Tom Panas, Mister Phillips, Student Representatives Angel Jones and Dominick Ojeda

Staff Present: John Banister, Administrator Special Education; Steve Collins, Interim Assistant Superintendent Special Education, Jodi Couick, Coordinator Special Education; Patricia Cuevas, Translator; Linda Delgado, Coordinator Charter Schools; Matthew Duffy, Superintendent; Luis Freese, District Engineer; Sheri Gamba, Associate Superintendent Business Services; Debbie Haynie, Executive Secretary; Joshua Herrera, Maintenance Supervisor; Phil Johnson, Kennedy High Principal; Jackie Kim, Internal Auditor; Lisa LeBlanc, Associate Superintendent M & O/Bond Program; Melissa Payne, Director of Contracts; Eric Peterson, Director Special Education; Mary Phillips, Chief Technology Officer; Nia Rashidchi, Interim Associate Superintendent PreK-Adult Educational Operations; Marcus Walton, Communications Director; Ken Whittemore, Assistant Superintendent Human Resources, Darrin Zaragoza, Curriculum Specialist

### 4. Report/Ratification of Closed Session

Minutes:

None

### 5. Agenda Review and Adoption (Public Comment)

**Motion Passed:** Ms. Kronenberg moved approval of the agenda as amended including tabling item G.4, moving items G.5, G.10 and G. 13 for separate discussion and action, and moving Public Comment to follow B.7. Mr. Panas seconded. Ms. Cuevas, Ms. Kronenberg, Mr. Panas, Mr. Phillips, Student Representatives Angel Jones and Dominick Ojeda (advisory vote only), and President Block voted yes, with no abstentions and no absences. Motion carried 5-0-0-0. Passed with a motion by Madeline Kronenberg and a second by Mr. Tom Panas.

Yes Liz Block  
Yes Valerie Cuevas  
Yes Madeline Kronenberg  
Yes Mr. Tom Panas  
Yes Mr. Mister Phillips

### 6. Minutes: December 7, 2016; December 10, 2016

Minutes:

Mr. Panas introduced corrections to the Minutes of December 7, 2016.

**Motion Passed:** Ms. Cuevas moved approval of the December 7, 2017 Minutes as amended. Mr. Panas seconded. Ms. Cuevas, Ms. Kronenberg, Mr. Panas, Mr. Phillips, Student Representatives Angel Jones and Dominick Ojeda (advisory vote only), and President Block voted yes, with no abstentions and no absences. Motion carried 5-0-0-0. Passed with a motion by Valerie Cuevas and a second by Mr. Tom

Panas.

- Yes Liz Block
- Yes Valerie Cuevas
- Yes Madeline Kronenberg
- Yes Mr. Tom Panas
- Yes Mr. Mister Phillips

**Motion Passed:** Mr. Panas moved approval the Minutes of December 10, 2017. Ms. Cuevas seconded. Ms. Cuevas, Ms. Kronenberg, Mr. Panas, Mr. Phillips, Student Representatives Angel Jones and Dominick Ojeda (advisory vote only), and President Block voted yes, with no abstentions and no absences. Motion carried 5-0-0-0. Passed with a motion by Mr. Tom Panas and a second by Valerie Cuevas.

- Yes Liz Block
- Yes Valerie Cuevas
- Yes Madeline Kronenberg
- Yes Mr. Tom Panas
- Yes Mr. Mister Phillips

## C. AWARDS AND RECOGNITIONS

### 1. Recognition of Ryan Cutter for 4th Place finish in the CIF Division IV Cross-Country Championships.

Minutes:

Mr. Duffy invited Ryan to the podium and acknowledged his successful season and accomplishment at the Cross-Country Championship.

Public Comment:

Don Gosney

### 2. Honoring Kennedy High Football Team

Minutes:

Mr. Duffy recognized the Kennedy High team for their successful season both on the field and off.

Public Comment:

Alamo Brown, Coach Jackson

Board members joint the athletes for photo opportunities.

### 3. Gold Ribbon School Recipient Peres Elementary

Minutes:

Vice Principal Christy Chen told the story of efficacy at Peres Elementary. Teacher Stephanie Sanchez provided information about improving API scores since 2001-2002 and the use of Efficacy and Growth Mindset programs to turn the school around to achieve success. Teacher Kelly Cary spoke about her passion for student

success in overcoming difficulty and failure through teacher empowerment. They shared information about student accountability and setting learning targets.

Public Comment:  
None

Board Comment:  
Board members commended the Peres staff for its success and efforts toward continued improvement.

#### **D. COMMUNICATION TO BOARD**

##### **1. Superintendent's Report**

Minutes:

Superintendent Duffy provided a report of activities in the District.

##### **2. In Memory of Members of the School Community**

Minutes:

Superintendent Duffy recognized the contributions of members of the community who have passed away and led a moment of silence.

##### **3. WCCUSD Public Comment**

Minutes:

This item as moved to follow item B.6.

Anne Dinklage, Petronila Fernandes, Alex Beltran

#### **E. DISCUSSION ITEMS AND REPORTS**

##### **1. Richmond Charter Academy Renewal - Public Hearing**

Minutes:

Dr. Delgado provided background information regarding the Amethod Public Schools petition establishing a middle school known as Richmond Charter Academy. She said the presentation of the renewal petition was part of the process to hear a presentation and public comment to the Board, followed by staff findings and recommendations in order to make a determination concerning the petition.

RCA staff members were present to provide information about their charter renew petition. Site Director Jeff Clinton provided an overview as well as recapped successes over the past five years. Founder Jorge Lopez spoke about serving the City of Richmond and youth in the greater community. Ms. Evelia Villa, Chief Academic Officer, spoke about their work in serving students of Richmond. Ms. Rocio Gonzalez, Director of Benito Juarez Academy, addressed how the renewal would affect the TK-5th grade campus.

**Public Comment:**

None

**Board Comment:**

Mr. Phillips had questions about student progress and how various ethnic groups perform within the school. Mr. Clinton responded that the school was approximately 90% Hispanic Latino and that other groups are performing similarly.

Ms. Cuevas remarked that tracking of smaller ethnic subgroups was set within reporting requirements by the State of California.

Mr. Panas asked why the school used the El Dorado SELPA. Ms. Jasmine Vance, Special Ed Director, responded that all six of their schools are currently using El Dorado County SELPA and have for the past two years as it enables a full time staff member to be on campus.

President Block asked about the 14% of special education students and the kind of services provided. Ms. Vance responded. Ms. Block continued with questions regarding curriculum. Mr. Clinton responded with information about the use of Springboard. Ms. Villa shared information about the curriculum committee and selections. They also responded to questions about online components, ELD text, and supplemental reading,

Ms. Kronenberg spoke about visiting the campus and the hard work of the committed staff.

**2. Proposed Revision to Board Bylaw 9322 Agenda/Meeting Materials - First Read Minutes:**

Superintendent Duffy provided information about the request to amend the bylaw and Mr. Phillips' interest. Mr. Phillips presented context for his proposal because the Board and public are tasked with reading a voluminous amount of material before each meeting. He felt it important to have opportunity to read, think and digest the materials. He made the request that the agenda come out five business days prior to the meeting. He said transparency would allow time for the community to review and digest.

**Public Comment:**

None

**Board Comment:**

Mr. Panas said he would like to hear from staff. Mr. Duffy said he appreciated the request and talked about the cumbersome task and a sense of importance for staff in preparation of agenda items.

Ms. Cuevas spoke about alternatives possibly including other kinds of meetings.

Ms. Gamba shared information about the staff calendar deadlines and that moving the timeline would result in less timely information for the Board. She provided examples.

Ms. Kronenberg acknowledged the intent and possibly rethinking the backup information as well as other meetings. She wanted to consider the impact on staff.

Ms. Cuevas agreed with Ms. Kronenberg and suggested working in unison on agenda preparation.

Ms. Block agreed there was a lot of reading in preparation for meetings but also wanted to support staff.

Mr. Phillips acknowledged the minimum three-day floor set by the Brown Act but said he felt there are members of the public who deserved more time to model comprehension. He said he felt the need to present the request and respected the decision of the Board.

President Block agreed that agenda placement could be taken under consideration. She said she appreciated the thoughtful amount of time spent by Board members in preparation for meetings.

## **F. ACTION ITEMS**

### **1. Presentation of the 2015 - 2016 Audit Report by Christy White & Associates**

Minutes:

Ms. Gamba introduced Internal Auditor Jackie Kim and independent auditor Christy White to present the audit report and findings. Ms. Gamba shared that the report was submitted to the State Controller's office in December 2016. Ms. White highlighted the overall positive results and recommendations. This was a comprehensive audit covering all District funds and numerous state and federal compliance areas. Three major audit opinions included the financial statements, the compliance on federal programs, and compliance on state programs, rendering the highest unmodified opinions on those components. Overall the financial statements were fairly presented in all material respects with no audit adjustments. Ms. Christy proceeded to point out the new pension accounting standard implemented by the state and detailed other components. She reported recommendations for improving audit controls over Associated Student Body (ASB) funds, unduplicated count for free and reduced meal applications, and definition of minimum day for concurrently enrolled students a new area in audit accounting. Ms. Christy concluded that overall the results were very positive.

Public Comment:

None

**Board Comment:**

Mr. Panas had questions about pension fund accounting. Ms. Gamba responded. He further asked for clarification about Middle College regarding the minimum day matter. Ms. Gamba responded.

Ms. Kronenberg thanked staff for their work and asked about the ASB matter. Ms. Gamba said this has been challenging and was hopeful that the implementation of a new accounting software system will help as staff begins the second year of use.

Ms. Cuevas spoke about continuous improvement and involving students at the Youth Commission as the matter is relevant to the governance.

Student Representative Angel Jones left the meeting for the evening.

**Motion Passed:** Ms. Kronenberg moved approval of the adoption of the 2015-2016 Audit Report by Christy White & Associates. Mr. Panas seconded. Ms. Cuevas, Ms. Kronenberg, Mr. Panas, Mr. Phillips, Student Representative Dominick Ojeda (advisory vote only), and President Block voted yes, with no abstentions and no absences. Motion carried 5-0-0-0. Passed with a motion by Madeline Kronenberg and a second by Mr. Tom Panas.

Yes Liz Block  
Yes Valerie Cuevas  
Yes Madeline Kronenberg  
Yes Mr. Tom Panas  
Yes Mr. Mister Phillips

**2. Presentation of the 2015 - 2016 Measure G Audit Report by Christy White & Associates**

**Minutes:**

Ms. White provided details regarding the audit conducted on Measure G funds to assure the funds collected were properly spent and that senior citizen exemptions were properly approved and accounted for. She detailed a summary of the categories of expenditures all spent in accordance with voter approval. She reported this was a clean audit with no findings.

**Public Comment:**

None

**Board Comment:**

Ms. Cuevas thanked Ms. Gamba for audit report in the current format requested by the Board.

President Block asked whether other communities prepare similar parcel tax audits. Ms. White responded affirmatively.

**Motion Passed:** Mr. Panas moved approval of the adoption of the 2015 - 2016 Measure G Audit Report by Christy White & Associates. Ms. Kronenberg seconded. Ms. Cuevas, Ms. Kronenberg, Mr. Panas, Mr. Phillips, Student Representative Dominick Ojeda (advisory vote only), and President Block voted yes, with no abstentions and no absences. Motion carried 5-0-0-0. Passed with a motion by Mr. Tom Panas and a second by Madeline Kronenberg.

Yes Liz Block  
Yes Valerie Cuevas  
Yes Madeline Kronenberg  
Yes Mr. Tom Panas  
Yes Mr. Mister Phillips

### **3. Certificated Board Authorization - Education Code 44258.3**

Minutes:

This item was tabled.

### **4. Increase in Substitute Teacher Pay**

Minutes:

Mr. Whittemore provided information from a study of the impact on substitute teacher pay in the area and said he was happy to recommend the increase. He shared that there had been no increase in his five years with the district and felt it long overdue. He concluded that the pay increase would help making the District competitive in the Bay Area. If approved, he reported the increase will be implemented on February 1, 2017.

Public Comment:

Don Gosney

Board Comment:

Mr. Panas thought that increase in pay would incentivize people to come to the District. He said he would like to review this again in the future, if appropriate, to continue to increase pay.

Ms. Kronenberg said she was huge believer in recognizing that substitutes will always be needed for those most vulnerable students. She agreed this was a step toward becoming competitive. She also supported steps to provide professional development for substitute teachers.

Mr. Phillips spoke of his experience as a substitute teacher and how substitutes shop around for better pay to be able to provide for themselves and families. He felt it was a good start and said that he had heard from teachers about the struggle to find substitute teachers willing to accept jobs at the current pay.

Ms. Cuevas highlighted the partnership with emerging work and professionalizing substitutes with increased pay. She spoke about the role they play in support of full

time teachers including prep time, collaborative work, as well as how to connect the growing importance for subs.

Ms. Block said she felt the increase was long overdue and encouraged other ways to support substitute teachers.

**Motion Passed:** Ms. Kronenberg moved approval of the Increase in Substitute Teacher Pay. Mr. Panas seconded. Ms. Cuevas, Ms. Kronenberg, Mr. Panas, Mr. Phillips, Student Representative Dominick Ojeda (advisory vote only), and President Block voted yes, with no abstentions and no absences. Motion carried 5-0-0-0. Passed with a motion by Madeline Kronenberg and a second by Mr. Tom Panas.

Yes Liz Block  
Yes Valerie Cuevas  
Yes Madeline Kronenberg  
Yes Mr. Tom Panas  
Yes Mr. Mister Phillips

## **5. Nystrom Elementary School Modernization Project Change Order 54 & 55 Approval**

Minutes:

Ms. LeBlanc provided information about the project change orders for Nystrom Elementary. She spoke of maintaining the historical integrity of the site and additional challenges of disposal of contaminated soil.

Public Comment:

None

Board Comment:

Mr. Panas asked whether there had been any shipyard construction at the site during World War II. Ms. LeBlanc did not know.

Ms. Kronenberg spoke of the Facilities Subcommittee hearing the soils report and estimated original costs. Ms. LeBlanc added further details regarding soil testing and the designation as an historic site and place in Richmond's history.

Ms. Cuevas asked about Nystrom's enrollment. Superintendent Duffy responded 500 students with the facility at capacity.

**Motion Passed:** Ms. Kronenberg moved approval of the Nystrom Elementary School Modernization Project Change Order 54 & 55. Mr. Panas seconded. Ms. Cuevas, Ms. Kronenberg, Mr. Panas, Mr. Phillips, Student Representative Dominick Ojeda (advisory vote only), and President Block voted yes, with no abstentions and no absences. Motion carried 5-0-0-0. Passed with a motion by Madeline Kronenberg and a second by Mr. Tom Panas.

Yes Liz Block  
Yes Valerie Cuevas

- Yes Madeline Kronenberg
- Yes Mr. Tom Panas
- Yes Mr. Mister Phillips

## **6. Dual Immersion Program**

### Minutes:

Superintendent Duffy presented a preliminary plan for language immersion programs with both Mandarin and Spanish. He introduced Eric Peterson, Director Special Education and also founder of Yu Ming Charter School in Oakland. He said that staff is exploring the use of the temporary Portola campus to serve the purpose for a new school. Superintendent Duffy spoke about K-8 models throughout the nation and time for a further conversation for consideration of K-12 continuum.

### Public Comment:

Bryan Brandow, Brad Stewart, Reichi Lee, Ayana Young, Pier LeBlanc

### Board Comment:

Ms. Kronenberg thought this a good strategy to increase enrollment and broaden interest. She was supportive. She asked Ms. LeBlanc about the plan for use of the Portola site while other schools were under construction. Ms. LeBlanc responded with information about the possibility of co-locating schools on the site.

Student Representative Dominick Ojeda spoke of friends who attended dual immersion schools and one on one with students mentoring and tutoring one another.

Mr. Panas asked about data to support three classes. Mr. Duffy responded with survey information and said that three classes were the ideal number of kindergarten classes as they split into upper grades. He also spoke about co-housing the Wilson campus during construction.

Mr. Panas asked about the number of Mandarin schools in the area. Mr. Peterson said there are currently three schools in the area and reflected on the significant interests. Mr. Panas continued with questions about trends. Mr. Peterson provided additional information.

Mr. Phillips thought it a great idea and supported the benefits of being multilingual. He did express concern about use of the facility particularly for Wilson and Fairmont schools. He would like to support and encourage the Superintendent to engage those communities around their facilities concerns. He also suggested the Board seek options other than the Portola site. Mr. Duffy affirmed the engagement of the community, as well as confirming a location to house the school and get the facility prepared for opening of school.

Ms. Cuevas supported the idea to engage the communities and acknowledged space challenges alongside the current commitments.

Further discussion continued with staff urged to look at other location alternatives.

**Motion Passed:** Ms. Cuevas moved approval of current Immersion Program across the district including a new Mandarin program for 2017-18 and reporting back regarding concerns about facilities and site options. Ms. Kronenberg seconded. A roll call vote was taken with Ms. Cuevas, Ms. Kronenberg, Mr. Panas, Mr. Phillips, Student Representative Dominick Ojeda (advisory vote only), and President Block voted yes, with no abstentions and no absences. Motion carried 5-0-0-0. Passed with a motion by Valerie Cuevas and a second by Madeline Kronenberg.

Yes Liz Block  
Yes Valerie Cuevas  
Yes Madeline Kronenberg  
Yes Mr. Tom Panas  
Yes Mr. Mister Phillips

## **G. BUSINESS ITEMS - CONSENT ITEMS**

- 1. Grants/Awards/Agreements**
- 2. Approval of Fund-Raising Activities**
- 3. Acceptance of Donations**
- 4. Summary of Payroll and Vendor Warrant Reports**

Minutes:

This item was table.

- 5. Resolution No. 55-1617: CalPERS California Employers' Retiree Benefit Trust Program (CERBT)**

Minutes:

This item was pulled for separate discussion and action.

- 6. Approval of College Readiness Block Grant Plan**
- 7. Students from Helms Middle School will be visiting Washington D.C.**
- 8. Routine Personnel Changes Certificated**
- 9. Classified Employee Ratification**

- 10. Updates to Board Policies:**

**BP 5113 Absences and Excuses**

**BP 5113.1 Absences and Truancy**

**BP 5116.1 Intradistrict Open Enrollment**

**BP 5117 Interdistrict Attendance**

Minutes:

This item was pulled for separate discussion and action.

- 11. Revised Board Policy - Board Policy 0410**
- 12. Amend Previously Affirmed Board Meeting Calendar for 2017**
- 13. Ratification and Approval of Engineering Services Contracts**

Minutes:

This item was pulled for separate discussion and action.

**Motion Passed:** Mr. Panas moved Approval of Consent Items G. 1 - G.3, G.6 - G.9, G.11, and G.12. Ms. Kronenberg seconded. Ms. Cuevas, Ms. Kronenberg, Mr. Panas, Mr. Phillips, Student Representative Dominick Ojeda (advisory vote only), and President Block voted yes, with no abstentions and no absences. Motion carried 5-0-0-0. Passed with a motion by Mr. Tom Panas and a second by Madeline Kronenberg.

Yes Liz Block  
Yes Valerie Cuevas  
Yes Madeline Kronenberg  
Yes Mr. Tom Panas  
Yes Mr. Mister Phillips

**5. Resolution No. 55-1617: CalPERS California Employers' Retiree Benefit Trust Program (CERBT)**

Minutes:

This item was pulled for separate discussion and action.

Mr. Phillips had questions about potential risks of revocable trusts. Ms. Gamba responded with additional information for clarification.

Ms. Cuevas and President Block also had additional questions which Ms. Gamba addressed regarding the long term liability obligation.

**Motion Passed:** Ms. Kronenberg moved approval of Resolution No. 55-1617: CalPERS California Employers' Retiree Benefit Trust Program (CERBT). Mr. Panas seconded. Ms. Cuevas, Ms. Kronenberg, Mr. Panas, Mr. Phillips, Student Representative Dominick Ojeda (advisory vote only), and President Block voted yes, with no abstentions and no absences. Motion carried 5-0-0-0. Passed with a motion by Madeline Kronenberg and a second by Mr. Tom Panas.

Yes Liz Block  
Yes Valerie Cuevas  
Yes Madeline Kronenberg  
Yes Mr. Tom Panas  
Yes Mr. Mister Phillips

**10. Updates to Board Policies:**

**BP 5113 Absences and Excuses**

**BP 5113.1 Absences and Truancy**

**BP 5116.1 Intradistrict Open Enrollment**

**BP 5117 Interdistrict Attendance**

Minutes:

This item was pulled for separate discussion and action.

Superintendent Duffy provided information regarding the CSBA recommended policy updates reflected current legal statutes. He explained with the sunseting of No Child Left Behind and subsequent Every Student Succeeds and consultation with legal counsel for the policies to reflect current standards. Ms. Rashidchi added

information about students who are NCLB transfers from Program Improvement Schools continuing to receive benefits but that no new students would be added. Mr. Collins provided information regarding the policy updates for absence and excuses and truancy.

The Board was in general agreement to take each policy individually for consideration.

Mr. Phillips offered that the CSBA policies were models and the Board under no obligation to adopt. He recommended that the Board take the model policies and make them work for the District. He said he preferred the language indicated to be struck and disagreed with some of the recommended changes.

Discussion continued and it was determined that the policies would be addressed individually to allow time for further thought. Mr. Phillips asked that all four policies come back after this first reading for a second reading. Discussion continued.

**Motion Passed:** Ms. Kronenberg moved to table Board Policy 5113. Ms. Cuevas seconded. Ms. Cuevas, Ms. Kronenberg, Mr. Panas, Mr. Phillips, Student Representative Dominick Ojeda (advisory vote only), and President Block voted yes, with no abstentions and no absences. Motion carried 5-0-0-0. Passed with a motion by Madeline Kronenberg and a second by Valerie Cuevas.

Yes Liz Block  
Yes Valerie Cuevas  
Yes Madeline Kronenberg  
Yes Mr. Tom Panas  
Yes Mr. Mister Phillips

Mr. Phillips called attention to the lateness of the hour and whether the Board wanted to continue the meeting past 10:30 PM.

**Motion Passed:** Mr. Panas moved to extend the meeting to 10:45 PM. Ms. Cuevas seconded. Ms. Cuevas, Ms. Kronenberg, Mr. Panas, Mr. Phillips, Student Representative Dominick Ojeda (advisory vote only), and President Block voted yes, with no abstentions and no absences. Motion carried 5-0-0-0. Passed with a motion by Mr. Tom Panas and a second by Valerie Cuevas.

Yes Liz Block  
Yes Valerie Cuevas  
Yes Madeline Kronenberg  
Yes Mr. Tom Panas  
Yes Mr. Mister Phillips

**Motion Passed:** Ms. Cuevas moved to table and send Board Policy 5113.1 to the Governance Subcommittee for consideration. Mr. Panas seconded. Ms. Cuevas, Ms. Kronenberg, Mr. Panas, Mr. Phillips, Student Representative Dominick Ojeda (advisory vote only), and President Block voted yes, with no abstentions and no

absences. Motion carried 5-0-0-0. Passed with a motion by Valerie Cuevas and a second by Mr. Tom Panas.

Yes Liz Block  
Yes Valerie Cuevas  
Yes Madeline Kronenberg  
Yes Mr. Tom Panas  
Yes Mr. Mister Phillips

The lateness of the hour was again pointed out. After discussion it was determined to take another vote about extending the meeting.

**Motion Passed:** Ms. Kronenberg moved to extend the meeting to 11:00 PM. Ms. Cuevas seconded. Ms. Cuevas, Ms. Kronenberg, Mr. Panas, Mr. Phillips, Student Representative Dominick Ojeda (advisory vote only), and President Block voted yes, with no abstentions and no absences. Motion carried 5-0-0-0. Passed with a motion by Madeline Kronenberg and a second by Valerie Cuevas.

Yes Liz Block  
Yes Valerie Cuevas  
Yes Madeline Kronenberg  
Yes Mr. Tom Panas  
Yes Mr. Mister Phillips

**Motion Passed:** Ms. Cuevas moved to accept Superintendent Duffy's suggestion to table Board Policy 5116.1 and allow staff opportunity to review input and amend the policy before bringing back for further action. Mr. Phillips seconded. Ms. Cuevas, Ms. Kronenberg, Mr. Panas, Mr. Phillips, Student Representative Dominick Ojeda (advisory vote only), and President Block voted yes, with no abstentions and no absences. Motion carried 5-0-0-0. Passed with a motion by Valerie Cuevas and a second by Mr. Mister Phillips.

Yes Liz Block  
Yes Valerie Cuevas  
Yes Madeline Kronenberg  
Yes Mr. Tom Panas  
Yes Mr. Mister Phillips

**Motion Passed:** President Block moved to table Board Policy 5117 to the next meeting. Ms. Kronenberg seconded. Ms. Cuevas, Ms. Kronenberg, Mr. Panas, Mr. Phillips, Student Representative Dominick Ojeda (advisory vote only), and President Block voted yes, with no abstentions and no absences. Motion carried 5-0-0-0. Passed with a motion by Liz Block and a second by Madeline Kronenberg.

Yes Liz Block  
Yes Valerie Cuevas  
Yes Madeline Kronenberg  
Yes Mr. Tom Panas  
Yes Mr. Mister Phillips

### **13. Ratification and Approval of Engineering Services Contracts**

Minutes:

Mr. Phillips asked about the 69-page contract attached to the agenda item and whether legal counsel had reviewed. Ms. LeBlanc responded affirmatively and referred to counsel's revisions and recommendations regarding implementation of audit findings included in the contract.

Mr. Panas asked whether the item had gone to the Facilities Subcommittee and whether competitively bid. Ms. LeBlanc replied that a Request for Proposals for architectural services agreement was issued, screening of submitted proposals took place, criteria was established followed with careful vetting.

**Motion Passed:** Ms. Kronenberg moved approval of Ratification and Approval of Engineering Services Contracts. Mr. Panas seconded. Ms. Cuevas, Ms. Kronenberg, Mr. Panas, Mr. Phillips, Student Representative Dominick Ojeda (advisory vote only), and President Block voted yes, with no abstentions and no absences. Motion carried 5-0-0-0. Passed with a motion by Madeline Kronenberg and a second by Mr. Tom Panas.

Yes Liz Block  
Yes Valerie Cuevas  
Yes Madeline Kronenberg  
Yes Mr. Tom Panas  
Yes Mr. Mister Phillips

### **H. UNFINISHED REQUESTS TO ADDRESS THE BOARD**

Minutes:

None

### **I. COMMENTS FROM THE BOARD OF EDUCATION AND FUTURE AGENDA ITEMS**

Minutes:

Mr. Phillips spoke about his recent visit to Richmond High School and complaints of rodents on campus. He asked that the issue be addressed by staff.

Ms. Kronenberg wished everyone a happy New Year and spoke about the monumental event this evening in starting a new dual immersion school. She was excited and looked forward to the year and future successes.

Ms. Cuevas read the agreement placed before each Board member at the start of the meeting, taken from the Governance Handbook regarding protocols for meetings. She suggested the Board might consider a parliamentarian to help out at meetings. She welcomed students and parents back in the New Year. She addressed the impact of the cold weather in schools and asked Ms. LeBlanc for an update on how schools were handling the cold.

Student Board Representative Dominick Ojeda thanked the Board for the opportunity to serve. He said this was his last meeting as he will be in Washington D.C. later in January in

order to attend the presidential inauguration. Board members thanked and commended his service.

President Block pointed out the agreements and unity of purpose, and encouraged working as a team to create relationships.

**J. THE NEXT SCHEDULED BOARD OF EDUCATION MEETING**

Minutes:

Lovonya DeJean Middle School January 18, 2017

**K. ADJOURNMENT**

Minutes:

President Block adjourned the meeting at 11:03 PM.