

**West Contra Costa Unified School District  
Board of Education / Superintendent Retreat Minutes**

Alvarado Adult Education Campus

Room 1

5625 Sutter Avenue

Richmond, CA 94804

January 3, 2017, 6:00 PM

**A. OPENING PROCEDURES**

**1. WELCOME AND MEETING PROCEDURES**

Minutes:

President Liz Block called the meeting to order at 6:00 PM.

**2. ROLL CALL**

Board Members Present: Liz Block, Valerie Cuevas, Madeline Kronenberg, Tom Panas, Mister Phillips

Staff Present: Matthew Duffy, Superintendent; Barbara B. Young, Facilitator; Debbie Haynie, Executive Secretary

**B. OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS**

Minutes:

None

**C. OBJECTIVES**

Minutes:

Facilitator Barbara Young began with conversation about building on the previous meeting.

**C.1 Opening Activity**

Minutes:

Board members reflected on the previous meeting and commented about personal or professional hopes for 2017.

Superintendent Duffy shared context for his thinking, observations and next steps including core values, vision and mission statements and steps for improving teaching, learning and leadership in the District.

Board members had opportunity for discussion of best approaches to move forward. Discussion of core values and mission statement centered on student learning, and risk taking through the lens of those hearing the term.

Public Comment:

Ben Steinberg spoke about the Board coming together in support of the work to be done focusing on student safety, transparency and achievement. He stressed the importance of support for the Superintendent.

**C.2 Board Handbook Review**

Minutes:

Ms. Young led the group through discussion of key areas for the new team to address including appropriate Board member engagement with Cabinet, meeting protocols, agenda preparation.

Review and discussion of pages 8 and 9 of the handbook took place.

**C.3 Board Goals and Committees**

Minutes:

President Block distributed committee and graduation assignments for the year.

**D. ADJOURNMENT**

Minutes:

President Block adjourned the meeting at 9:10 PM.