

West Contra Costa Unified School District (WCCUSD)  
Citizens' Bond Oversight Committee (CBOC)  
**Membership Application**

**Committee's Purpose:** "The purpose of the Committee is to inform the public concerning the expenditures and uses of bond revenues. The Committee's legal charge is to actively review and report on the expenditures of taxpayer's money for school construction." WCCUSD Board Policy BP 7214.2

**Application Instructions:** Please complete and submit this Membership Application with a current resume and a personal statement why you want to serve on the Citizens' Bond Oversight Committee and what special areas of expertise or experience that you think would be helpful to the Committee. Please submit Membership Application and supporting documents to Lisa Leblanc, Associate Superintendent at [lisa.leblanc@wccusd.net](mailto:lisa.leblanc@wccusd.net) and Tom Panas, CBOC Chair at [tmpanas@yahoo.com](mailto:tmpanas@yahoo.com). All appointments are made by the Board of Education upon the recommendation of the Facilities Subcommittee of the Board of Education after a public interview.

|                              |                                     |
|------------------------------|-------------------------------------|
| Name<br><b>Sallie DeWitt</b> | Home Address<br>[REDACTED] CA 94801 |
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|                              |                              |                             |
|------------------------------|------------------------------|-----------------------------|
| Home Telephone<br>[REDACTED] | Cell Telephone<br>[REDACTED] | Email Address<br>[REDACTED] |
|------------------------------|------------------------------|-----------------------------|

| General Membership Requirements   | Yes | No |
|---|-----|----|
| Do you either live or work within the boundaries of the WCCUSD?   | X   |    |
| Are you an elected official? (No elected official shall be appointed to the CBOC)   |     | X  |
| Are you an employee or official of WCCUSD? (No employee or official shall be appointed to the CBOC)   |     | X  |
| Are you a vendor, contractor, or consultant of the WCCUSD? (None shall be appointed to the CBOC.)   |     | X  |
| Can you serve a two-year term?  | X   |    |
| Can you attend monthly CBOC meetings normally held on the fourth Wednesday of the month at 6:00 PM at the Facilities Operation Center, 1400 Marina Way South, Richmond, CA? | X   |    |
| Do you know of any reason such as a potential conflict of interest, which would adversely affect your ability to serve on the CBOC?   |     | X  |

| Subcommittees (Check all that you have an interest)<br>All CBOC Members are required to be on at least one Subcommittee. |                    |  |                           |
|--|--------------------|--|---------------------------|
| X  | Annual Report CBOC |  | Pinole Valley High School |
|  | Audit              |  | Site Tours                |
|  | By-Laws            |  | Training                  |
| X  | Reports (District) |  | Website                   |

West Contra Costa Unified School District (WCCUSD)  
Citizens' Bond Oversight Committee (CBOC)

## Membership Application

| Specific Membership Requirements (check category you are applying for) |                                   |  |                                 |
|--|-----------------------------------|--|---------------------------------|
| ✓  | Category                          | Nominated By                                 | Qualification                   |
| x  | Business Organization             | Business Organization                        | Member organization             |
|  | Senior Citizen Organization       | Senior Citizen Organization                  | Member organization             |
|  | Taxpayers Organization            | Taxpayers Organization                       | Member organization             |
|  | Parent or Guardian                | Parent or Guardian                           | Member organization             |
|  | Parent or Guardian & PTA          | Parent or Guardian & PTA/School Site Council | Member organization             |
|  | El Cerrito                        | Self-nomination                              | Resident of El Cerrito          |
|  | Hercules                          | Self-nomination                              | Resident of Hercules            |
|  | Pinole                            | Self-nomination                              | Resident of Pinole              |
|  | Richmond (3 positions)            | Self-nomination                              | Resident of Richmond            |
|  | San Pablo                         | Self-nomination                              | Resident of San Pablo           |
|  | Unincorporated Area (2 positions) | Self-nomination                              | Resident of unincorporated area |
|  | Building Trades Council           | Building Trades Council                      | Building Trades Council         |
|  | WCCUSD Employee Unions            | Four employee unions                         | No WCCUSD employee              |
|  | WCCUSD Student                    | Self-nomination                              | Student of the WCCUSD           |

**CBOC Documents:** Various CBOC documents are available on the CBOC's website at <http://www.wccusd-bond-oversight.com> including agendas, minutes, membership by categories, audit reports, Board of Education Policy BP 7214.2, CBOC By-Laws, audio records of meetings, Subcommittee documents, annual reports, bond measures etc.

| Membership Application Package Checklist (Is your application complete?) |  |
|--|--|
| ✓  | Description  |
|  | Membership Application (this form)   |
|  | Current Resume   |
|  | Personal Statement (Why do you want to serve on the CBOC, and what special areas of expertise or experience that you think would be helpful to the Committee.) |
|  | Email application packet to Lisa LeBlanc, Associate Superintendent at <a href="mailto:lisa.leblanc@wccusd.net">lisa.leblanc@wccusd.net</a>                     |
|  | Email application packet to Tom Panas, CBOC Chair at <a href="mailto:tmpanas@yahoo.com">tmpanas@yahoo.com</a> .  |

### Selection Process

"The Application Package for all nominees shall be published in a regular Facilities Subcommittee Agenda Package and all candidates shall be interviewed by the Facilities Subcommittee at a regular public meeting. The Facilities Subcommittee shall make recommendations based on merit to the Board of Education for appointment to the CBOC. The Board of Education shall appoint the Committee members. While the Committee must consist of at least seven members, the Board intends the Committee to consist of 17 members ...." (Board Policy BP 7214.2)

| Signature of Applicant   |                     |
|--|---------------------|
| By signature, the Membership Application answers, current resume and personal statement are true and complete to the best of my knowledge. |                     |
| Signature  | Date                |
| <i>Sallie DeWitt</i>   | <i>Dec 14, 2016</i> |

Sallie DeWitt

## EXPERIENCE

**Budget Analyst, Chevron Oronite Corporation, Richmond, CA — (Full-time contractor, 1995 - 2004; employee: 2004 - April, 2015) Retired in April, 2015**

Supported operating company executives managing \$180-200 million annual budget. Prepared team- and department-level budgets, including spreadsheets, charts and other presentation material. Analyzed budget variances and reported out to top-level managers. Lead developer of the operating company's SAP project accounting system.

**Educational Outreach Coordinator, Chevron Oronite Corporation, Richmond, CA — 1995 - 2015**

Developed and promoted Chevron Oronite's WCCUSD educational outreach program in liaison with other Chevron Education Outreach Coordinators including ones in the Richmond Refinery Public Affairs office and at Chevron's San Ramon headquarters. Primarily focused on Chevron's "fence-line" schools, in particular Peres Elementary School. Program included annual events at Peres, such as Career Day and a Graduation Picnic at Chevron's Richmond Rod & Gun Club. Also coordinated Chevron in-classroom volunteers, and supported other initiatives called for by teachers or school principal, as needed.

**Board, West Contra Costa Education Fund, Richmond, CA — 1992 - 1995**

Reviewed requests for funding from WCCUSD teachers and principals.

**Founder, Washington School Many Hands Project, Point Richmond, CA — 1990-1995**

Conceived of the Many Hands Project at Washington School in Point Richmond in response to rumors the school was slated for closure due to poor performance. Successfully lobbied WCCUSD's superintendent to replace the half-time principal with a full-time one. Promoted the project within the local community, recruited volunteers and raised funds to support teacher and principal initiatives. With the new principal, developed the Spirit of Excellence program at Washington with the goal of giving as many students as possible home computers, field trips and summer camp scholarships. Based on this experience, authored an op-ed piece about the importance of school leadership which was published in all major Bay Area newspapers (e.g., SF Chronicle, Marin Independent Journal, East Bay Times, San Jose Times.)

## EDUCATION

University of California, Berkeley, CA — BA, History, 1976 (Phi Beta Kappa) and Masters in Business Administration, 1979

Elementary and secondary education at public schools in Burlingame and Millbrae, California, 1954 - 1967. (My mother also taught special ed and math in local public schools.)

Sallie DeWitt



**STATEMENT**

As an ardent supporter of public education, I've been active in WCCUSD since 1990, first as a volunteer, then on the Ed Fund Board, and in my job in Chevron, as an Education Outreach Coordinator in Richmond. I am motivated to ensure all public school students have an opportunity to achieve their full potential. Good facilities are important assets in our school district. I am skilled in business planning, budgeting and variance analysis, strategy development and presentation after twenty years professional experience as a planner and budget analyst at Chevron in Richmond. I hope to be able to put these skills to good use on the CBOC.

Sallie DeWitt

December 14, 2016